



Government of Jammu and Kashmir
Government Medical College Srinagar
10-Karan Nagar, Srinagar, J&K-190010



CIRCULAR

Subject: Furnishing and submission of information regarding the Medical Officers on Academic Arrangement Basis for grant of Extension of services (1st).

It is impressed upon all Medical Superintendent(s)/DDO's, Govt. Medical College and Its Associated Hospitals Srinagar to provide/submit the following documents/ details of the Medical Officers engaged on Academic Arrangement Basis whose term is expiring in the month of November 2025 to January, 2026, within a period of 10 days positively from the issuance of this Circular. The information is required for processing their cases well in time at Administrative level and grant of approval/ extension of services (1st).

- 1) Annual performance report, strictly on the basis of area of work assigned to the Medical Officer particularly patient doctor relationship to be furnished by the Concerned DDO/Controlling Officer along with the recommendation by the concerned HOD/Controlling Officer.
- 2) Non-involvement certificate/Integrity Certificate
- 3) Affidavit (1st Class Magistrate Judicial), deposing therein that in case, the extension of services is denied by the Competent Authority, they will not claim for any dues/ continuation of services.

Besides above, it is further reiterated that the concerned DDO's/Controlling Officers/HOD's shall strictly utilize their services upto the last date as mentioned in their initial engagement order and adhere to the directions as already issued by this Office from time to time. The recommendations must reach to this office under confidential cover and seal.


Mohammad Ashraf Hakak [JKAS]
Administrator,
Associated Hospitals Srinagar

No. AH-09/EST-IV/H4-008/2025/5088-95
Copy to the:

Dated: 06/11/2025

1. H.O.D. _____, Govt. Medical College Srinagar shall route the documents through the concerned Medical Superintendent(s)/ DDO's.
2. Medical Superintendent, _____ Hospital Srinagar
3. Director ALC, Bone and Joints Surgery Hospital Srinagar
4. Principal, Govt. B. Sc Nursing College, Srinagar
5. Chief Accounts Officer/Financial Advisor, GMC Srinagar
6. Accounts Officer, Associated Hospitals Srinagar
7. Administrative Officer, Govt. Medical College Srinagar
8. Block Medical Officer, Hazratbal Srinagar
9. Incharge I.T. Section, GMC Srinagar with the directions to upload the said circular on the official website